



## RE-OPENING ANNOUNCEMENT

May 01, 2020

### **MESSAGE TO MEMBERS**

#### **Reopening – Important Information**

**Ohio Teamsters Credit Union is excited to report we will be reopening our branch doors.**

Effective **May 11, 2020**, we will reopen our branch lobby to members. However, we will do so in adherence to guidance set forth by our Governor, public health experts, and the Centers for Disease Control and Prevention. We want to proceed with caution, so we ask that you continue to practice safe and healthy illness prevention methods inside our facility moving forward.

*To ensure safety, we ask all staff & members to:*

- **Clean Hands often** – Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
- **Avoid Close Contact** – Please maintain social distance in our facilities by allowing 6 feet of space between yourself and others. *Please no hugs or other exchanges that could jeopardize our collective health.*
- **Maintain Personal Space** – Keep extra space between yourself and others in line.
- **Cover Coughs & Sneezes** – Remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Throw used tissues in the trash and wash your hands.
- **Wear A Mask** – While facemasks are not mandatory, you should strongly consider using face coverings while in public, and particularly when using mass transit.
- **Clean & Disinfect** – We will continue to follow proper cleaning protocol of our facility, ATM's, electronic and soft surfaces.
- **Stay Home When Ill** – Please stay home if you are feeling ill and use our many remote banking options instead.

## **REMOTE BANKING OPTIONS**

If you have not yet, we encourage you to get to know our remote banking options. Should you feel ill, we ask that you remain home and conduct your financial business virtually until you feel well again. As a reminder, you can access your accounts remotely in the following ways:

### **MOBILE & ONLINE BANKING**

If you haven't already, we encourage you to download our mobile app through the **Apple or Google Play Store** and Enroll in our Online Banking services at [www.ohioteamsterscu.com](http://www.ohioteamsterscu.com).

### **AUTOMATED BANKING SYSTEM**

This service allows you to call into the branch at 216-573-6700. Hit number 3 to be transferred to the automated system. Within the system it will allow you to check your balance, transfer funds, and request a check to be mailed.

### **ATM's**

Access your accounts using any ATM on our networks. Visit [www.ohioteamsterscu.com](http://www.ohioteamsterscu.com)

On the Homepage, there is a link called "Free ATM Locator"

### **DRIVE-THRU**

If you are not comfortable coming into the branch, remember our drive-thru lane offers the convenience of banking from your vehicle. Our Drive-Thru hours are Monday-Friday 8:30am-4:40pm

We're committed to being responsive to the needs of our members and staff as we cautiously transition back to usual business operations. We'll keep you informed via our website at [www.ohioteamsterscu.com](http://www.ohioteamsterscu.com) and on our Social Channels (Facebook) if further changes in protocol are required. Should you have any specific concerns, please contact us at 216-573-6700 or via email at [mgr@ohioteamsterscu.com](mailto:mgr@ohioteamsterscu.com)

I would like to personally thank our membership for their patience and cooperation throughout these uncertain times. The necessary steps have been taken to make sure our membership and staff remains healthy. I look forward to seeing you all in the very near future, but of course from a distance.

Best Regards,



**Drew Megrey**  
**CEO/Manager**  
**Ohio Teamsters Credit Union**